Recommendation Letter Information Sheet

Name:			Date:		
	First	Middle	Last		
E-ma	iil address:				
I.	WHS Activities	Years Participated	Office he	eld, honors, awards with years	
	Community/Non-WHS Activities Name of religious organizations summer programs, volunteer work, etc.		Years Participated	Description of your role	
III. Work Experience Employer Position/Title		Hours/Week	Length of Employment		

Please list all colleges to which you are applying.

What major/area of study are you considering for college? (Undecided is ok)

Rating Scale
Please rate yourself on the scale below:

Below average	Average	Good	Excellent	Outstanding	
_	50%	25%	10%	2-3%	
					Academic Motivation
					Academic Creativity
					Academic Self-Discipline
					Academic Growth Potential
					Leadership
					Self-Confidence
					Warmth of Personality
					Sense of Humor
					Concern for Others
					Energy
					Emotional Maturity
					Personal Initiative
-					Reaction to Setbacks
					Respect accorded by Faculty

VI.	Personal
	What special interest or hobbies do you pursue outside of school?
	What personal experience, summer experience, school/work experience, or travel experience has been of significant importance to you, and why?
	What are three words that describe you, and why?
	Is there any information you would like for me to emphasize in the letter of recommendation to help the colleges make a more accurate appraisal of your application?
	Anything else? Significant factual information about you, your record, your personality, your hopes for the future, or perhaps unusual family circumstances (illness, strong parental support, travel, changes in school due to moving, etc) would be helpful.
	What career(s) are you considering pursuing?
	Do you feel that your transcript accurately reflects your academic ability? If no, explain what factors/circumstances have interfered with your academic performance.
	What do you think are you academic strengths?